

Family Camp Meeting  
**16th May 2023**



# Scouts

**1st South Hornchurch  
Family Camp**

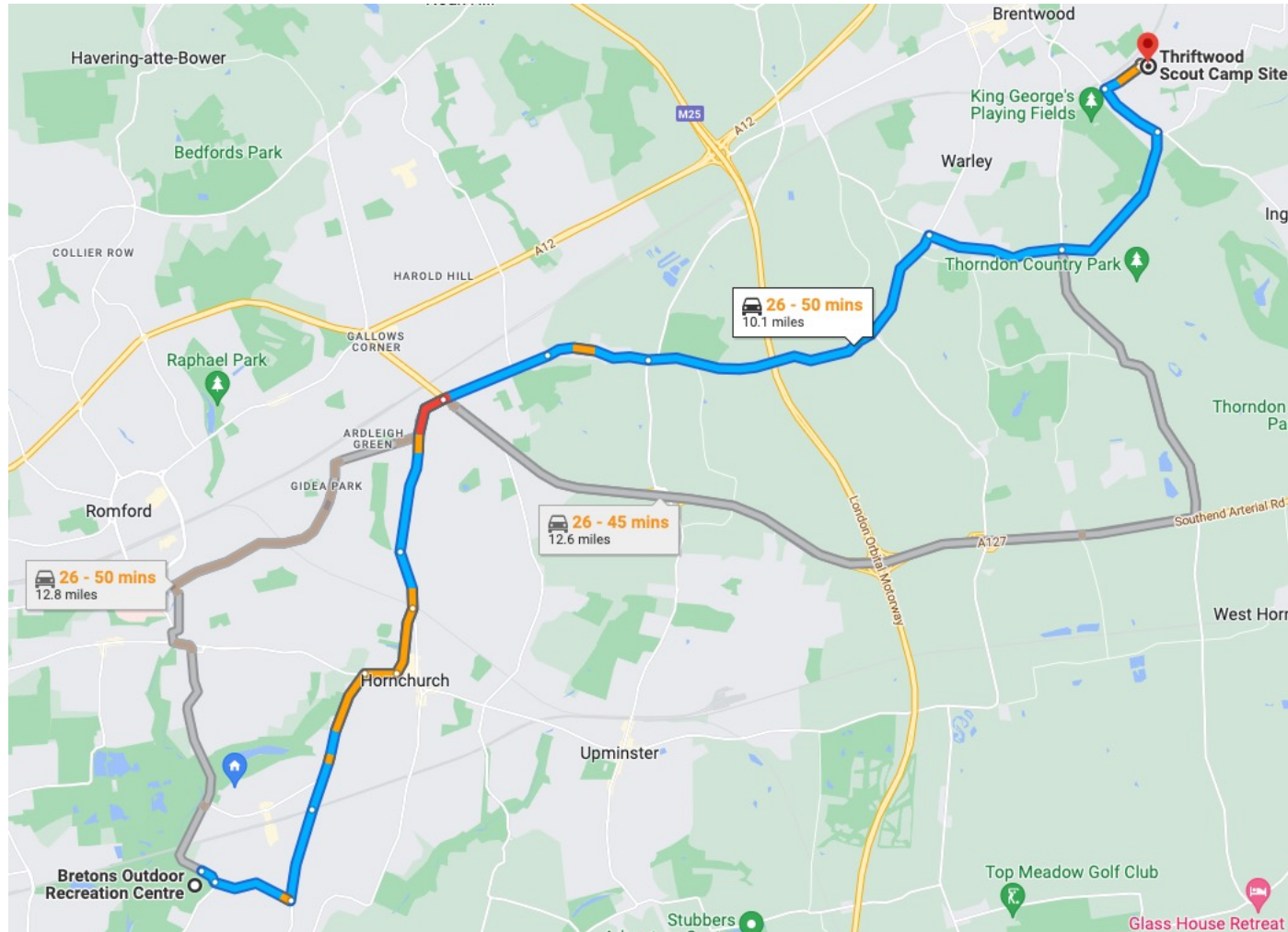
**22<sup>nd</sup> – 24<sup>th</sup> September 2023**

- The Campsite
- The Facilities
- Camp Activities
- Camp Rules
- Kit List
- Sample Menu
- DBS Rules and Identification
- Safeguarding / Yellow Card
- What happens now?
- Questions

Family Camp Meeting  
**16th May 2023**



Thriftwood Scout Camp Site, Orchard Avenue, Brentwood, Essex. CM13 2DP  
[www.thriftwood.org.uk](http://www.thriftwood.org.uk)



Family Camp Meeting  
16th May 2023

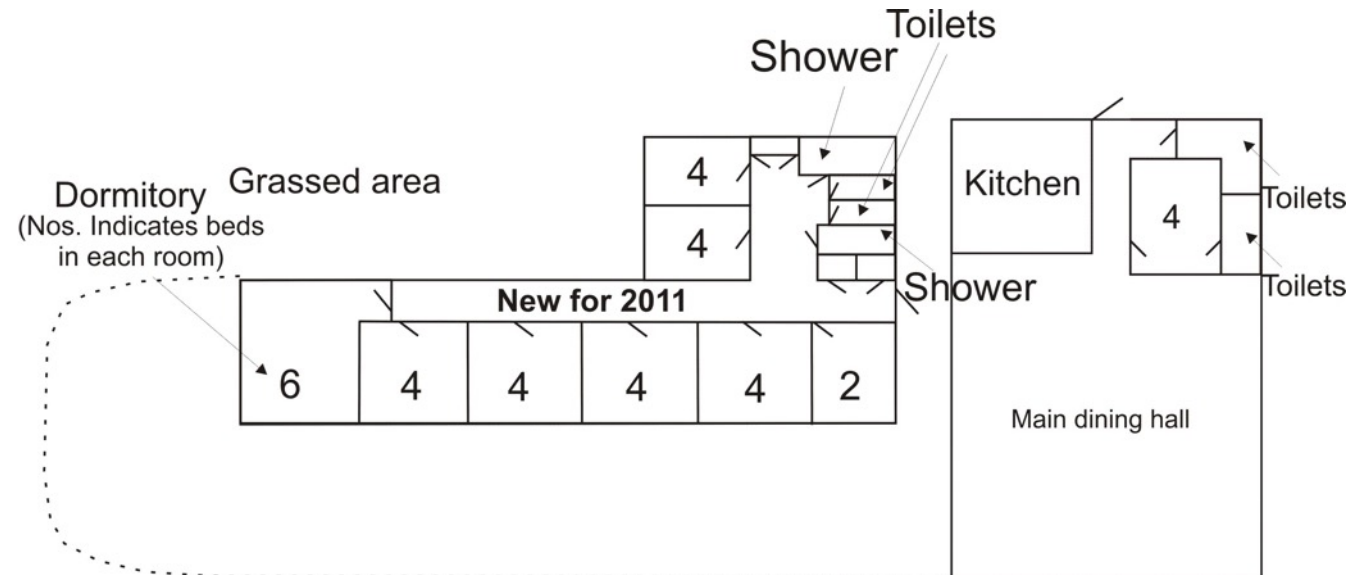


# Oak Lodge Building

With 9 rooms sleeping a total of 36, Oak Lodge is centrally heated and carpeted with a large dining hall, kitchen and toilets.

Double glazed and linked to the dormitory.

The kitchen is equipped with a six burner double oven, fridge, freezer, microwave, double sink drainer, all necessary cooking utensils, stainless steel preparation area, storage cupboards and shelves with ample worktops. Personal plates and cutlery provided, losses and breakages will be charged at cost.



# Oak Lodge



# Oak Lodge



# Assault Course





## Cresta Run



# Pedal Cars



## Inflata-Bull



## Family Camp Details

- The cost for this camp is £35 per person  
(under 5s are £10 and under-1s are free!)
- Parents retain responsibility for their children ALL weekend

We supply the following:

- Activities / Entertainment
- Food & Soft Drink
- Camping Site
- Help & advice

## You need to bring:

- Tent, Sleeping bags and roll mat / inflatable bed
- Clothing including waterproofs – lots of layers
- Any medication you may require including First Aid
- Alcohol is **not** permitted
- Plate, Bowl, Mug and cutlery
- Towel and personal washing requirements
- Bin Bags
- Sense of Humour?

## Sample Menu

### FRIDAY

#### Supper.

Hotdogs, soup. Drinks (hot chocolate).

### Saturday

#### Breakfast.

Eggy bread, bacon, beans. Bread & butter. Drinks.

#### Lunch.

Chicken burgers, salad. Fresh fruit. Drinks.

#### Dinner.

Beef, roast potatoes, Yorkshire pudding, stuffing, carrots, cabbage, peas, gravy. Swiss roll & custard. Drinks.

### Sunday

#### Breakfast.

Sausage, fried egg, hash brown, tin tomatoes. Bread & butter. Drinks.

#### Lunch.

Sandwiches, (ham, cheese, egg mayonnaise) salad, crisps, yogurt/jelly. Drinks.

Include dietary requirements / allergies on the booking form!!



SAMPLE  
ONLY!!!

Family Camp Meeting  
**16th May 2023**

# Identity Checking Form

UKHQ, England, Wales and  
British Scouting Overseas roles only



Version 5  
November 2018



# Family Camp Meeting

## 16th May 2023

### ID required

Applicants must be able to show **one document from Group 1 and two further documents from either Group 1, or Group 2a or 2b** (as indicated below). If the applicant does not have any of the documents in Group 1, then they must be able to show **one document from Group 2a and two further documents from either Group 2a or 2b** (as indicated below). If the applicant does not possess the required identity documents for a disclosure check to be carried out, their application cannot proceed any further online and the applicant must contact [disclosures@scouts.org.uk](mailto:disclosures@scouts.org.uk) for further advice.

The Identity Checking Form can be used by any person completing the identity checks for adults in England, Wales and British Scouting Overseas who wish to undertake a role in Scouting that requires a criminal record check.

Please note: throughout the Disclosure Application process, the ID Checker (data processor if applicable) and the Applicant are required to provide declarations. To knowingly make a false declaration at any stage of the application is a criminal offence.

**Information for identity checkers – please read the following two statements to the applicant.**

#### ID required

Applicants must be able to show **one document from Group 1 and two further documents from either Group 1, or Group 2a or 2b** (as indicated below). If the applicant does not have any of the documents in Group 1, then they must be able to show **one document from Group 2a and two further documents from either Group 2a or 2b** (as indicated below). If the applicant does not possess the required identity documents for a disclosure check to be carried out, their application cannot proceed any further online and the applicant must contact [disclosures@scouts.org.uk](mailto:disclosures@scouts.org.uk) for further advice.

At least one of the documents must show the applicant's current address. The applicant must provide original documents only; photocopies will not be accepted. Applicants must use documents from Group 1 if they have them. The information entered must match identity, date of birth and address information stored in the Compass membership database.

#### Route 2 – External ID verification statement

Where a Group 1 document is not provided, we will attempt to verify your identity using a third party (Experian). The agency will check the details you supply against any particulars on any database (public or otherwise) to which they have access. A record of the search will be retained, but will not be visible to other parties or affect your credit record.

#### Data Protection Statement

The Scout Association provides this facility under license agreement with Atlantic Data Ltd, the provider of [disclosures.co.uk](https://disclosures.co.uk), a wholly owned service provided by Atlantic Data Ltd. The DBS Application is processed on behalf of The Scout Association by Atlantic Data Ltd in accordance with the Data Protection Act 2018, the General Data Protection Regulation and DBS Code of Practice. The Scout Association is the 'Data Controller'. Both The Scout Association and Atlantic Data Ltd have undertaken to hold this data securely in accordance with the Data Protection Act 2018, the General Data Protection Regulation and the DBS Code of Practice.

As part of this form, we collect personal data about you and the applicant. This detail is required so that we can process the DBS application and verify who completed the ID checks.

This form must be destroyed securely by shredding, pulping or burning once the applicant's identity information has been entered in to Atlantic Data Ltd. While awaiting destruction, this form must be stored securely. Those processing criminal record checks must ensure they have read the guidance on secure storage, handling, use, retention and disposal of information guidance is available on the site, here - [scouts.org.uk/appointmentforms](https://scouts.org.uk/appointmentforms)

We take your personal data privacy seriously. The data you provide to us is securely stored by your local ID checker and within the Atlantic Data system. For further detail, please visit our Data Protection Policy here.

Identity checkers must ensure that they have read the statement of fair processing, which is available at [scouts.org.uk](https://scouts.org.uk)

**Please complete the following pages in block capitals. Boxes marked with an \* are compulsory fields. When recording the identity document details, fields are compulsory for the documents that the applicant is using.**



**Applicant details**

Title

Name (including middle name, if applicable) of applicant\*

Applicant's membership number (if known)

Role of applicant\*

Applicant's phone number

Applicant's email

Applicant's address\*

Town\*

County

Postcode\*

Country\*

Applicant's nationality\* UK  EEA  Other

Applicant's date of birth\*

**Identity details**

**Group 1 – please tick the box next to the documents being used; one of these documents must be selected**

**Passport (any nationality)**

Passport number  Issue date

Applicant's nationality

Date of birth  Expiry date

**Biometric residence permit (UK)**

Biometric permit number  Issue date

Does the applicant have infinite leave to remain in the UK? Y  N  Expiry date

**Driving licence – photocard (UK, Isle of Man, Channel Islands and EEA)**

**When recording the driving license number, please ensure you record the entire 18-digit number with no spaces, including the two separate digits at the end of the number.**

Country of issue

Driving licence number

Valid from  Driving licence date of birth

Date applicant entered UK (if EEA driving licence)

**Adoption certificate (UK and Channel Islands)**

Country of issue  Issue date

Date of birth on certificate





Ignore this section

(UK and Channel Islands) – document 1

Name of entitlement issuing body

Issue date

Document from Central or Local Government, Government Agency or Local Council document giving entitlement (UK and Channel Islands) – document 2 (this must have been issued by a different body than document 1)

Name of entitlement issuing body

Issue date

**Identity checker declaration**

I confirm that the applicant has provided original forms of valid identification and that the documents show the applicant's current name and address, and at least one document shows the applicant's date of birth. I have entered the applicant's personal details as given in the documents provided. I understand that to knowingly make a false declaration in this application is a criminal offence.  
Identify checked by:

Forename\*

Surname\*

Membership number\*

Signature\*

Date\*

# Family Camp Meeting 16th May 2023

Scouts



scouts.org.uk/safeguarding  
Version 7 Nov 2018

This card contains essential information for all adults in Scouting. Please keep it with you at all times.

## Young people first Safeguarding – a code of practice

### What do I do if...?

If a young person tells you they are being abused, you must:

1. Allow them to speak without interruption, and accept what they say
2. Be understanding and reassuring – do not give your opinion
3. Tell them you will try to help but must pass the information on
4. Tell your Group Scout Leader or District Commissioner immediately
5. Write careful notes of what was said using the actual words
6. Include the time and date and full names of those involved
7. Sign and pass your notes to your Group Scout Leader or District Commissioner
8. Make sure that Scouting poses no further risk to their welfare

If you are concerned about the welfare of a young person or there is a concern, complaint or allegation about an adult or yourself, inside or outside Scouting, you must:

1. Tell your Group Scout Leader or District Commissioner immediately
2. Write careful notes of what you witnessed, heard or were told
3. Include the time and date and full names of those involved
4. Sign and pass your notes to your Group Scout Leader or District Commissioner
5. Make sure that Scouting poses no further risk to their welfare

It is your duty to report ALL safeguarding concerns as a matter of urgency following the correct process.

If a young person is at immediate risk of significant harm call **999** and request Police. Inform your Group Scout Leader or District Commissioner once you have done this.

You must refer any concern or complaint to your GSL or DC as a matter of urgency. **DO NOT investigate it yourself.**

If you are in any doubt about what to do, contact the Scout Information Centre on **0345 300 1818** or [safeguarding@scouts.org.uk](mailto:safeguarding@scouts.org.uk)

You can also contact the NSPCC on **0808 800 5000** or [help@nspcc.org.uk](mailto:help@nspcc.org.uk)

There are other organisations that you can also go to for further information and advice, such as the NSPCC. Other organisations can be found on our website.

## Code of behaviour



- Do** remember that you are a role model at ALL times, inside and outside Scouting. Set a good example for others to follow.
- Do** treat everyone with dignity and respect in line with the Scouting Values
- Do** treat all young people equally - do not show favouritism
- Do** follow the adult-to-young person ratios at all times
- Do** remember that you have been placed in a position of trust - do not abuse this
- Do** report all allegations, suspicions and concerns immediately

- Do** remember that someone may misinterpret your actions
- Do** respect a young person's right to personal privacy
- Do** act within appropriate boundaries, even in difficult circumstances
- Do** encourage an open and transparent culture, where people can challenge inappropriate attitudes or behaviours
- Do** make everyone (young people, parents and carers, Young Leaders and other helpers) aware of our safeguarding arrangements and share our Yellow Card - our Code of Behaviour
- Do** create an environment where young people feel safe to voice their concerns

- Do** have separate sleeping accommodation for young people, adults and Young Leaders working with a younger section
- Do** plan activities that involve more than one other person being present, or at least within sight and hearing of others. Do not plan to be alone with a young person.

**Do not** drink alcohol when you are directly responsible for young people and never allow young people on Scouting activities to drink alcohol

**Do not** trivialise abuse or let it go unreported

**Do not** join in physical contact games with young people

**Do not** overstep the boundaries between yourself and young people by engaging in friendships or sexual relationships

**Do not** allow activities that encourage bullying behaviour including initiation ceremonies, dares or forfeits

**Do not** use inappropriate, suggestive or threatening language, whether verbal, written or online

**Do not** rely on your reputation or position to protect you



### What do I do if...?

If a young person tells you they are being abused, you must:

1. Allow them to speak without interruption, and accept what they say
2. Be understanding and reassuring – do not give your opinion
3. Tell them you will try to help but must pass the information on
4. Tell your Group Scout Leader or District Commissioner immediately
5. Write careful notes of what was said using the actual words
6. Include the time and date and full names of those involved
7. Sign and pass your notes to your Group Scout Leader or District Commissioner
8. Make sure that Scouting poses no further risk to their welfare

If you are concerned about the welfare of a young person or there is a concern, complaint or allegation about an adult or yourself, inside or outside Scouting, you must:

1. Tell your Group Scout Leader or District Commissioner immediately
2. Write careful notes of what you witnessed, heard or were told
3. Include the time and date and full names of those involved
4. Sign and pass your notes to your Group Scout Leader or District Commissioner
5. Make sure that Scouting poses no further risk to their welfare

## What now?

If you want to attend:

- Complete DBS form for all over 18s by 30<sup>th</sup> May
- If you think you have a current DBS with us, PLEASE CHECK!
- Complete Booking form (attached to letter) by 30<sup>th</sup> May
- All over 18s to present own ID to Section Leader by 30<sup>th</sup> May
- Full payment by 30<sup>th</sup> May to our bank with 'FCAMP' and one of your children's surname in the 'reference' field.

**Account Name:** 1st South Hornchurch St Johns Scout Group  
**Account Number:** 33416526  
**Sort Code:** 20-25-19

- Contact by email ([GSL@1shScouts.co.uk](mailto:GSL@1shScouts.co.uk))

Note: All data collected will be processed and protected in line with our Group Privacy Policy, available at:  
[www.1shscouts.co.uk/wp-content/uploads/Group-Privacy-Notice.pdf](http://www.1shscouts.co.uk/wp-content/uploads/Group-Privacy-Notice.pdf)

Please discuss any aspect with the Group Scout Leader if required.

- Beavers
- Cubs
- Scouts
- Group
- Fundraising

- Home
- Contact Us
- Find Us
- 2023 Family Camp
- Member sign-in

## 2023 Family Camp

For quite a few years, 1st South Hornchurch have organised some very successful camps for your whole family to go camping together. We have decided to repeat this for 2023!

We are holding this year's Family Camp at Thriftwood Scout Camp Site in Brentwood from 22nd September to 24th September

Don't panic – no experience is necessary and we will be there to offer support every step of the way!

All the information is provided in the files below:

[01 Family Camp Letter](#) – this explains everything and contains the booking form.

[02 Family Camp Presentation](#) – in case you missed it!

[03 DBS Form](#) – needed for every adult who plans to attend.

[04 Yellow Card](#) – please be familiar with our Safeguarding Policy

[05 Kit List](#) – a few helpful suggestions.

[06 Outline Programme](#) – subject to change but this is what we have booked!

If you have any questions, please email me at [GSL@1shScouts.co.uk](mailto:GSL@1shScouts.co.uk).

Share this:



[Bretons Community Association Children's Day!](#)

[Janet Winslow RIP](#)

[Discounted Adventure Island Tickets](#)

[Family Camp Programme Issued!](#)

[AGM / Family Camp Meeting 12th June @6.30pm](#)

[District Administrator Vacancy](#)

[Group Pantomime](#)

[AGM / Group Camp Meeting 23rd May @7pm](#)

[Scout leaders: 'It's the best non-paid job in the world'](#)

[January Group Executive Committee](#)

**Questions?**

**Thank you**

[www.1shScouts.co.uk](http://www.1shScouts.co.uk)  
[GSL@1shScouts.co.uk](mailto:GSL@1shScouts.co.uk)